



Phone Interview Prep

Do you have a Phone Interview scheduled? Great news!

Here are some ideas to get started:

- Make sure you have the name and information for person conducting phone interview – look them up on LinkedIn, Pubmed and Google Scholar
- Review company website and understand their technology – including pipeline and where this role sits in the organization
- Digest the job description and have a clear understanding of what they're looking for
- Prepare questions for interviewer and be prepared to answer questions
- Take call in quiet area without distractions
- Thank interviewer for time and ideally send a follow-up thank you email

Recruiting Solutions in Pharma + Biotech

o: 412-851-9696 ~ c: 412-334-2018

kerry@kobsolutions.com ~ www.kobsolutions.com